

लुम्बिनी प्रदेश सरकार
वन तथा वातावरण मन्त्रालय

वन निर्देशनालय

बुटवल, रूपन्देही, नेपाल

दधिलाल फडेल
वन निर्देशक

०७१-५७२९६८
९८५७०१७४१०
९८५७०१९९६८

(समृद्धिका लागि वन परियोजना/प्रादेशिक परियोजना व्यवस्थापन इकाई)

प.सं.: २०८१/०८२

मिति: २०८१।०५।२६

च.नं.:

विषय: Expression of Interest (Eoi) सहितको विवरण पेश गर्ने सम्बन्धी विस्तृत सूचना ।

(सूचना प्रकाशन मिति: २०८१।०५।२६)

वन निर्देशनालय, रूपन्देहीमा रहेको समृद्धिका लागि वन परियोजनाको प्रादेशिक परियोजना व्यवस्थापन इकाईको लागि आवश्यक तपसिलको विज्ञ पदमा स्वीकृत कार्यसूची अनुसार काम गर्न इच्छुक व्यक्तिले आफ्नो अघावधिक वैयक्तिक विवरण र पुष्टि हुने कागजातहरू तथा तपसिलमा उल्लेखित पद अनुसारको आवश्यक कागजातहरू संलग्न गरी यो सूचना प्रकाशन भएको १५ दिन (२०८१ आश्विन ०९ गते, कार्यालय समय) भित्र यस वन निर्देशनालय, बुटवल, रूपन्देहीमा Expression of Interest (Eoi) खामबन्दी गरी पेश गर्नहुन सम्बन्धित सबैका लागि यो सूचना प्रकाशन गरिएको छ ।

तपसिल

S.N.	Ref No.	Specialist Position	Tentative Assignment duration*	Market Approches
1	NP-MOTIFE-BUTWAL-417371-CS-INDV	Forestry and Enterprise Specialist	200 Days	Open and National
2	NP-MOTIFE-BUTWAL-439164-CS-INDV	Social and Gender safeguard Specialist	180 Days	Open and National
3	NP-MOTIFE-BUTWAL-439163-CS-INDV	Environment Safeguard Specialist	180 Days	Open and National
4	NP-MOTIFE-BUTWAL-439165-CS-INDV	Monitoring and Evaluation Specialist	180 Days	Open and National

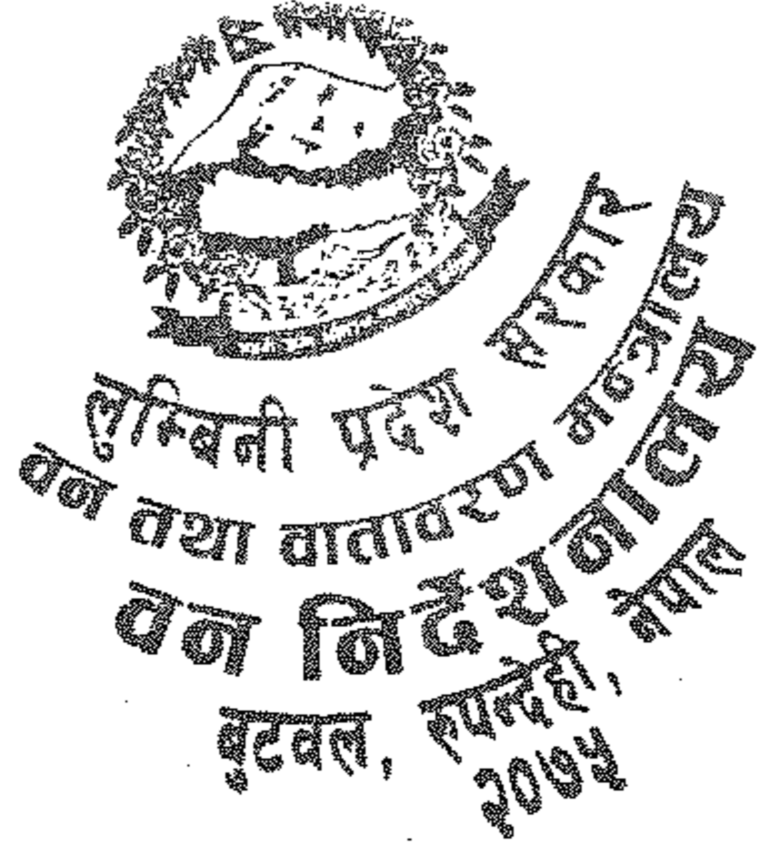
*Tentative Assignment duration: The selected specialist will be assigned for the fiscal year 2081/82 (2024/25 AD) and can be renewed annually for project period with satisfactory performance and budget availability. Tentative Assignment duration may be changed according to date of agreement and remaining period of the fiscal year.

प्रदेश सरकारको सोच: "समृद्ध लुम्बिनी, आत्मनिर्भर प्रदेश"

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Government of Lumbini Province
Ministry of Forests and Environment
Forest Directorate
Forests for Prosperity Project
Provincial Project Management Unit
Butwal, Rupandehi


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TERMS OF REFERENCE (TOR)
FOR
FORESTRY & ENTERPRISE SPECIALIST
(Ref No: NP-MOTIFE-BUTWAL-417371-CS-INDV)

1. Background

The Government of Nepal (GON) is implementing the Forests for Prosperity Project (FPP) in fifty selected Municipalities of the Madhesh and Lumbini Provinces from the Nepali fiscal year 2078/79 (A.D.2021/22). The project aims to improve sustainable forest management, increase forest benefits, and reduce net greenhouse gas emissions in the participating municipalities. The Project has the following four components:

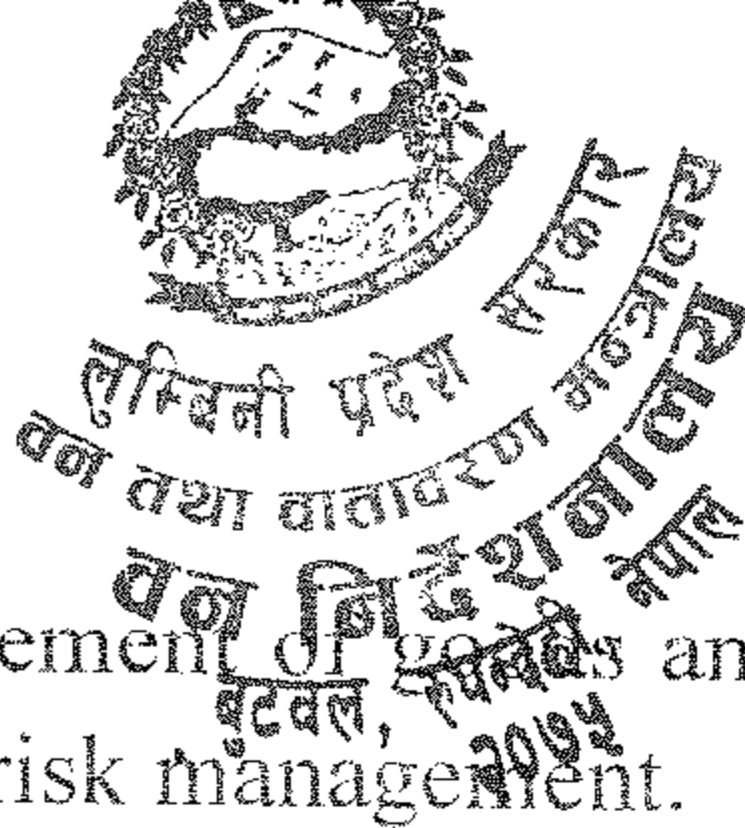
Component 1 Policy and capacity building This component will support federal, provincial, and local government institutions.

Component 2 Community-based Sustainable Forest Management and Plantation. This component will improve forest productivity through SFM and establish plantations and agro-forestry by smallholder farmers on privately degraded, underutilized, or marginal land and degraded public lands.


Component 3 Forest-based enterprise improvement and development This component will support the forest product-based private sector to improve the enabling conditions and provide access to finance. This will also address constraints related to the enabling and regulatory environment for improving, establishing, and operating existing and new small-scale forest-based businesses and promote a favorable policy and regulatory environment.

Component 4 Project governance, monitoring, and learning This component will finance the management of the project, including project governance and oversight, annual work planning and budgeting, financial management, procurement and contract management, environmental and social risks management, and monitoring through federal and provincial Project Management Units (PMUs) as well as documentation of lessons learned from project implementation.

The project will have a Project Management Unit (PMU) at the federal government level and an additional PMU in each Madhesh and Lumbini Provinces. The role of each PMU is to support and manage project governance and oversight, planning, budgeting, contract and



financial management, procurement of goods and services, technical assistance, monitoring and environmental and social risk management.


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The Lumbini province PMU constitutes a government-deputed Project Coordinator, Account Officer, and project-recruited Experts and Consultants. This Provincial Forest ministry has already assigned Project Coordinator and Account Officer and immediately needs consultants, experts, and support staff to initiate the approved program and implementation. Hence, the Lumbini Province Project Management Unit is looking for Technical Specialist (forestry & enterprise) for the Lumbini Province.

The Objective of the Position

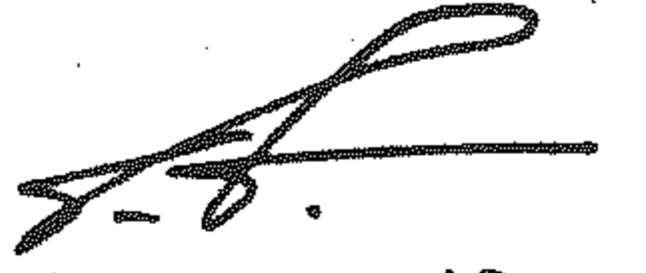
The PPMU will utilize individual consultants to provide technical support for project implementation and institutional support focused on forestry/plantation Management and enterprise development. The assignment is to assist the Implementing Agencies responsible for doing activities in components 2 and 3.

Scope of Work

The scope of work of the Technical Specialist will include the following (but not limited to):

- Ensuring the activities related to community empowerment and business developments are implemented in a timely and coordinated manner.
- Ensuring methods of implementation of community empowerment activities on-site related to scheme, timeline, and tools (regulation).
- Analyzing technical assistance to determine the opportunity and interest in different activities related to forestry and forest enterprises (for example, agroforestry, strengthening community/private business, and so on).
- Analyzing business investment for the community/private sector refers to the readiness of community groups/private sector and coordination with financial institutions.
- Facilitate Community-Based Forest management and plantation management activities, including CBFM and Plantation grant mechanisms.
- Train business advisors on business planning.
- Monitor and provide ongoing technical advice and guidance to Province Ministry, Forest Directorate, DFO, Local Government, project implementation teams, and service providers.
- Preparing relevant procurement documents – request for expression of interest, and request for proposals and terms of reference for key consultancies associated with components 2 and 3.
- Oversee the implementation of technical assistance in collaboration with local stakeholders and ensure that the required products and services are produced in a timely manner and to the quality expected.
- Prepare inputs to annual work plans and business plans for the PMU and reporting requirements for the project.
- Analyzing and suggesting to the government revised forest and enterprise-related policy




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- based on best practices.
- Undertake other duties as directed by the Province Project Coordinator.

Expected Outputs

- The relevant outputs from this Technical Specialist's scope of work, as described above, shall form part of the monthly report.

Working and Reporting Requirements

- The Technical Specialist will work under the supervision of the Province Project Coordinator in PPMU and in close coordination with the other consultants in the PPMU. The Technical Specialist will work closely with the staff of the Forest Directorate, Province Ministry, DFO, and Forest and Environment or Disaster Management Section of the municipality and assist the agency in all activities related specifically to forests and enterprise. A written report of the Technical Specialist is submitted in a regular basis with a standard report format in English and /or Nepali.

Expected Duration and Location

- The post is for a full-time position, and the selected specialist will be assigned initially for 200 days within this fiscal year 2081/82 (2024/25 AD) and can be renewed annually for project period with satisfactory performance and budget availability. The consultant is expected to work in PPMU and travel outside (mainly in project areas) on project-related matters when the situation demands.

Qualification requirement

The minimum qualifications of candidates are as follows:

- Master's degree in forestry, Natural Resource Management, or relevant discipline
- 10 years of experience in the fields of forestry
- Preference will be given to experience in safeguard and forest enterprise development.
- Working experience with donors and government on forestry issues
- Demonstrated ability to work independently with limited supervision and achieve results with agreed-upon objectives and deadlines
- Ability to work with government project administrative schemes (planning mechanism, budgeting, procurement, reporting, etc.)



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Expression of Interest (Eoi) का साथ पेश

पद: वन तथा उद्यम विज्ञ (Forestry and Enterprise Specialist)

Instructions for Expression of Interest (Eoi) of Forestry and Enterprise Specialist (NP-MOTIFE-BUTWAL-417371-CS-INDV)

A. Eligibility Criteria		
S.N.	Details	Documents Required
1	Master's degree in forestry, Natural Resource Management or relevant discipline	Transcript, Character Certificate, Equivalent Certificate for abroad study
2	General computer skills (MS word, PowerPoint, Excel etc.)	Self-Declaration

B. Ranking Criteria

सि.नं.	विवरण	आवश्यक कागजातहरू
1	General qualifications (General education, training and experience)	
1.1	Academic Qualification (a+b)	
a	Master's degree in forestry, Natural Resource Management, or relevant discipline	शैक्षिक योग्यताको प्रमाणपत्रहरू (ट्रान्सक्रिप्ट, चारित्रिक प्रमाणपत्र, समकक्षता समेत)
b	Ph.D. degree in forestry, Natural Resource Management, or relevant discipline	
1.2	General Experience in different aspects of Forestry, Natural Resource Management and relevant discipline	सम्बन्धित निकायले काम शुरू तथा अन्त्य गरेको समयावधी खुल्ने गरी जारी गरेको कागजपत्र
1.3	Participated at least 7 days-training on Forestry, NRM or related field	तालिम सम्बन्धी कागजपत्र (उल्लेखित विषयसँग सम्बन्धित उम्मेदवारले प्राप्त गरेको तालिम समावेश गर्ने)
2	Adequacy for the Assignment (relevant education, training, experience in the sector/similar assignments)	
2.1	Experience of working in CBFM, Plantation and Agroforestry, Livelihood and or related activities	सम्बन्धित निकायले काम शुरू तथा अन्त्य गरेको समयावधी खुल्ने गरी जारी गरेको कागजपत्र (आंशिक समयको लागि काम गरेको हकमा सो अवधिमा खुद कति समयको लागि काम गरेको सो खुलाउनु पर्ने) (उल्लेखित विषयसँग सम्बन्धित उम्मेदवारले हासिल गरेको अधिकतम अनुभव समावेश गर्ने)
2.2	Experience of Forest Enterprise Development/promotion	
2.3	Experience of working on Project Planning, Budgeting, Procurement and Reporting	
2.4	Work experience in different aspect of Forestry, REDD+, Climate Change or NRM Sector	
2.5	Experience of working with donor (WB/ADB/UNDP/EU/USAID) on forestry issue	
2.6	Experience of working with government on forestry issue	
2.7	Specific experience dedicated to forest and enterprise related policy formation/revision	
3	Others	
3.1	Experience in project coordination and management in the forestry sector	

सि.नं.	विवरण	
3.2	Experience transferring the knowledge through training specially forestry and enterprise related	उल्लेखित काम गरेको भनि सम्बन्धित निकायले जारी गरेको कागजपत्र (उल्लेखित विषयसँग सम्बन्धित उम्मेदवारले हासिल गरेको अधिकतम अनुभव समावेश गर्ने)
3.3	Experience of preparing training documents/manuals specially forestry and enterprise related	
3.4	Work experience on FFP Project having more than one month	
3.5	Expert belonging to FFP project implemented areas	स्व:घोषणा
3.6	Forestry and/or Enterprise related article publication in national/International Journal	प्रकाशित लेख (प्रकाशन समय, लेखक र जर्नल खुल्ने गरी, तीनवटा भन्दा बढी राख्न पर्ने)

EoI पेश गर्ने उम्मेदवारहरूलाई जानकारी

- १) General Experience तथा Specific Experience को हकमा सम्बन्धित विषयमा हासिल गरेको कार्य अनुभवलाई मात्र मान्यता दिइनेछ ।
- २) कार्य अनुभवको हकमा उम्मेदवारले प्राप्त गरेको माथि तालिकाको विवरण महलमा उल्लेखित विषयमा प्राप्त गरेको अधिकतम कार्य अनुभव (बर्ष महिना दिन समेत खुल्ने गरी) सम्बन्धी सम्बन्धित निकायले जारी गरेको कागजपत्र संलग्न गर्नुपर्नेछ ।
- ३) तालिम हकमा उम्मेदवारले माथि तालिकाको विवरण महलमा उल्लेखित विषयमा प्राप्त गरेको तालिम समावेश गर्नु पर्नेछ ।
- ४) माथि तालिकाको विवरण महलमा उल्लेखित प्रशिक्षण, तालिम सामग्री, कार्यविधि, नीति नियम, निर्देशिका, कानून तर्जुमा कार्य अनुभवको हकमा उम्मेदवारले आफु सम्मिलित भई वा एकलै तयार गरेको भए तालिम सामग्री, कार्यविधि, नीति नियम, निर्देशिका, कानून तयार गरेको भए स्रो पुष्टि हुने कागजातहरू समावेश गर्नुपर्ने ।
- ५) शैक्षिक उपाधी, अनुभव, तालिम/सिप (विषयसँग सम्बन्धित तालिम) हासिल गरेको मिति र समयावधि स्पष्ट खुल्नेगरी प्रमाणपत्रहरूको प्रमाणित प्रतिलिपी गरी पेश गर्नुपर्नेछ ।
- ६) संलग्न गर्ने कागजपत्रहरू माथि तालिकामा उल्लेख गरे अनुसार सिलसिलेवर मिलाएर राख्नुपर्नेछ । अन्य थप कागजातहरू अन्तिममा राख्नुपर्नेछ ।
- ७) एक भन्दा बढी विज्ञ पदमा आवेदन दिने उम्मेदवारहरूले प्रत्येक पदको लागि छुट्टाछुट्टै EoI र आवश्यक कागजातहरूको सेट पद अनुसार छुट्टाछुट्टै खामबन्दी गरी पेश गर्नुपर्नेछ ।